**SEARCH TEAM MEETING SAMPLE AGENDA**

**January 4, 2025**

**Pastoral Search Committee Meeting**

1. **A. Prayer** (5-10 minutes)
2. **B. Meeting Objectives** (5 minutes)
3. • Specific tasks or objectives that must be accomplished in this meeting
4. **C. Process Update** (5-10 minutes)
5. • A big picture update on what has transpired since the committee’s last meeting
6. • Where the church is in the pastoral search process
7. • Any additional updates
8. • Report of past actions (previous motions) or assignments to different individuals
9. **D. Specific Updates** (20-35 minutes)
10. • Prayer focus
11. • Churchwide updates
12. • Candidate-specific updates
13. • Résumé updates
14. • Reference check updates
15. • Recruitment updates
16. • Candidate assignments to categories A,
17. B, or C
18. **E. Post-Meeting Objectives** (10-15 minutes)
19. • Tasks to be assigned
20. • Brainstorming
21. **F. Closing Prayer** (5 minutes)