

## **Letter to a Person Recommending a Candidate**

Over the course of the search, you will receive résumés and name recommendations from district officials, other pastors, members of the church, missionaries, and others. Following is a sample letter that can be used to confirm receipt of their recommendations. Feel free to cut, paste, or edit accordingly.

Thank you for your willingness to submit the name of a possible pastoral candidate to the Pastoral Search Committee. We value your input and the committee will consider your suggestion.

We have developed a pastoral profile that we believe will help us evaluate candidates in relation to the type of pastor (insert church name here) needs in the immediate future. We will use that as an objective guide when looking at the candidate you have recommended. Please pray that the Lord will give the committee clear guidance through this process.

Sincerely,

(Insert first and last name here)

Chair, Pastoral Search Committee